



COMMISSION REGULAR MEETING AGENDA

February 11, 2020

PRELIMINARY AGENDA

To be held in Commission Chambers at Pier 69, 2711 Alaskan Way, Seattle

ORDER OF BUSINESS

11:00 a.m.

1. **CALL TO ORDER**

2. **EXECUTIVE SESSION** – *if necessary, pursuant to RCW 42.30.110 (executive sessions are not open to the public)*

► **12:00 noon – PUBLIC SESSION**

Reconvene or Call to Order and Pledge of Allegiance

3. **APPROVAL OF THE AGENDA** *(at this time, commissioners may reorder, add, or remove items from the agenda)*

4. **EXECUTIVE DIRECTOR'S REPORT**

5. **PUBLIC COMMENT** – *procedures available online at <https://www.portseattle.org/page/public-comment-port-commission-meetings>*

6. **UNANIMOUS CONSENT CALENDAR** *(consent calendar items are adopted by one motion without discussion)*

6a. Approval of the minutes of the special meeting on December 9 and regular meeting of December 10, 2019. **(no enclosure)**

6b. Authorization for the Executive Director to advertise and execute a construction contract for the Terminal 5 Pacific Sound Resources Superfund Cap Maintenance project with a total project cost of \$1,935,000. There is no funding requested; construction will utilize approved environmental remediation and liability funding. (CIP #102722) **(memo and presentation enclosed)**

6c. Authorization for the Executive Director to amend the service contract for Seattle-Tacoma International Airport Janitorial Service in the existing Zone 1, consisting of Concourse A, Concourse B, and South Satellite, increasing the contract value by \$341,740. **(memo enclosed)**

6d. Adoption of Resolution No. 3769: A resolution of the Port of Seattle Commission authorizing the Executive Director to sell and convey Port personal property in 2020 in accordance with RCW 53.08.090 with a value not greater than \$19,000 and repealing Resolution No. 3756, dealing with the same subject. **(memo and draft resolution enclosed)**

6e. Authorization for the Executive Director to (1) advertise and execute a major public works contract for the relocation of the Airport Lost and Found as an enabling project for the Employee Services Center Project at Seattle-Tacoma International Airport; and (2) use Port crews to complete the work. The amount requested under this authorization is \$2,630,000 out of a total estimated enabling project cost of \$3,100,000. The total estimated CIP cost is \$10,400,000 for the overall Employee Services Center Project. (CIP #C800934) **(memo and presentation enclosed)**

6f. Authorization for the Executive Director to (1) prepare design and bid documents and (2) purchase a portion of time-sensitive seating now for the Seating Replacement and Electrical Infrastructure project at Seattle-Tacoma International Airport in an amount not to exceed \$1,700,000 out of a total estimated project cost of \$10,300,000. (CIP #C800959) **(memo and presentation enclosed)**

6g. Authorization for the Executive Director to proceed with (1) design and construction of the Meditation and Sensory Rooms project at Seattle-Tacoma International Airport and (2) use Port crews to complete the work. The amount requested under this authorization is \$1,000,000. (CIP #C801148) **(memo and presentation enclosed)**

6h. Authorization for the Executive Director to (1) prepare design and construction bid documents for the Rental Car Facility Security Improvements project at Seattle-Tacoma International Airport and (2) advertise and execute a major public works contract for the construction of the project, all for an estimated project cost of \$6,000,000. (CIP #C801110) **(memo and presentation enclosed)**

6i. Approval of the Claims and Obligations for the period January 1, 2020, through January 31, 2020, including accounts payable check nos. 933641-934235 in the amount of \$8,783,602.58; accounts payable ACH nos. 023343-024293 in the amount of \$76,034,381.74; accounts payable wire transfer nos. 015294-015309 in the amount of \$11,218,092.95; payroll check nos. 195505-195712 in the amount of \$263,553.15; and payroll ACH nos. 949273-953599 in the amount of \$11,948,754.58 for a fund total of \$108,248,385.00. **(memo enclosed)**

6. UNANIMOUS CONSENT CALENDAR (continued)

- 6j. Motion 2020-03: A Motion of the Port of Seattle Commission appointing and confirming a public member of the commission's Audit Committee for 2020-2022 ([draft motion](#) enclosed)

7. SPECIAL ORDERS

- 7a. Maritime Secondary Education. ([memo](#), [presentation](#), [case statement](#), [advisory letter](#), and [draft motion](#) enclosed)
- 7b. Youth Internship Programs Update. ([memo](#) and [presentation](#) enclosed)
- 7c. 2020 Strategic Plan for the Office of Equity, Diversity and Inclusion ([memo](#), [presentation](#), and [strategic plan](#) enclosed)

8. AUTHORIZATIONS and FINAL ACTIONS

- 8a. Introduction of Resolution 3770 a Resolution of the Port of Seattle Commission adopting the charters of the following standing committees: the Aviation Committee, Equity Committee, Waterfront and Industrial Lands Committee, and Energy and Sustainability Committee; and amending the charter of the Audit Committee as adopted in Resolution No. 3613 and subsequently amended on June 28, 2016, and July 11, 2017. ([draft resolution](#), [draft committee charters for aviation](#), [equity](#), [waterfront and industrial lands](#), [energy and sustainability](#), and [audit](#) enclosed)

9. PRESENTATIONS, REPORTS, and STAFF BRIEFINGS

- 9a. Briefing on 2020 Local and Regional Policy Priorities ([memo](#) and [presentation](#) enclosed)

10. QUESTIONS on REFERRAL to COMMITTEE

11. ADJOURNMENT